

OFFICE OF THE  
**BALURGHAT MUNICIPALITY**



SOVA MAJUMDER SARANI  
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Memo No. 3262/G-4

Date 01/02/2023

**NOTICE**

Due to unavoidable circumstances the meeting of the Board of Councillors of Balurghat Municipality will be held on 07.02.2023 in lieu of 03.02.2023 at 3:00 P.M. in the Meeting Hall (SUBARNATAT) of this Municipality to transact the following agenda :-

All the Councillors of this Municipality are requested to please attend the meeting on that day as scheduled above.

**AGENDA**

1. To read and confirm the Proceedings of the meetings of the Board of Councillors of this Municipality held on 20.12.2022
2. The decisions of the meetings of the MCIC of this Municipality held on 24.01.2023 and the actions taken by the Chairman or Vice-Chairman are also considered and approved.
3. To consider and approve the payments made from the respective funds towards payment of P.F. to the respective employees on their very special circumstances.
4. To consider and approve the payments made from the respective funds in regard to the payments of non-recurring expenditures.
5. To discuss regarding Building Plan.
6. To discuss regarding for inviting e-tender for Operation and Maintenance of Municipal Water Supply Schme at Zone I to IV (Both earlier PHE line and new DI Pipe line including house service connection, Raw water and clear water rising main) effected from 01.04.2023 to 31.03.2025 for 2(Two) years.
7. To discuss regarding following construction / renovation / repairing works under Balurghat Municipality.
  - a) Construction of stair case near Trinath Mandir and Chakbhabani Burning Ghat in ward no. 3 & 4 under Balurghat Municipality.
  - b) Construction of M. Drain in front of Chakbhabani Burning Ghat in ward no.4.
  - c) Construction and renovation of shades at Chakvrigu Markets.
  - d) Renovation of community hall in ward no. 4.
  - e) Repairing works of SBI, Balurghat Main Branch.
8. To discuss regarding execution of various developmental schemes under BEUP for the year 2022-23 and amount of Rs.20 Lakh.
9. To discuss regarding inviting e-quotations for yearly operation and maintenance work of water cooler machines at various places within Balurghat Municipality.
10. To discuss regarding promotion of eligible employees of this office as per gradation list.
11. To discuss regarding agreement between Bangiya Gramin Vikash Bank (Regional office), opposite of old Municipal Sanitary Building and Balurghat Municipality for enhancement the new rates of Municipal building which is rented to Bangiya Gramin Vikash Bank.
12. To discuss regarding the enhancement of honorarium of DRW Staffs namely Pradip Linda and Bikash Kuji who are engaged in Balurghat Bhawan.

13. To discuss the following matter for Sanitary & Conservancy Section of this Municipality
- Increase sum of Rs.150000/- to Rs.238000/- for repairing the vehicle bearing number WB61-0310, WB 61-3357 and WB61-1175 that has been approved at the BOC dated 18.05.2022 Vide Agenda 28/a.
  - Procurement of rims, Tubes and Tyres of all vehicles engaged at Sanitary and Conservancy Section of Balurghat Municipality.
  - Procurement of shovel, small spade, big size spade, cutting spade each 100(Hundred) in numbers for Ricksaw Van Pullar engaged at Sanitary section under Balurghat Municipality.
  - Procurement of new generator at Techno India Campus under Balurghat Municipality.
  - Engagement of hired Tractors for Sanitary & Conservancy Section.
14. To discuss regarding the enhancement of honorarium of Shri Soumyadip Dey, Contractual Sub-Assistant Engineer (Electrical).
15. Misc. if any.

Chairman  
Balurghat Municipality

Date 01/02/2023

Memo No. 3262/1(32)/G-4

Copy forwarded for information and necessary action to:-

- Shri / Smt. \_\_\_\_\_, Vice-Chairman / MCIC / Councillor, Ward No. \_\_\_\_\_, Balurghat Municipality.
- The Executive Officer, Balurghat Municipality.
- The Finance Officer, Balurghat Municipality
- The Head Clerk / The Accountant, Balurghat Municipality.
- All sectional heads, Balurghat Municipality
- Sri Goutam Sarkar, Collecting Sarkar (Deputed in General Section), Balurghat Municipality.
- In-Charge, Kshanika (Municipal Guest House), Balurghat Municipality.

Chairman  
Balurghat Municipality

