

OFFICE OF THE
BALURGHAT MUNICIPALITY



**SOVA MAJUMDER SARANI
BALURGHAT : DAKSHIN DINAJPUR**

PHONE NO : 03522 – 255450 / 255680 / 256930 / 255649 / 256931 / 255655

Memo No. 1918 /PW - 1

Date. 16-12-2020

NOTICE INVITING QUOTATION

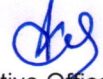
Sealed Quotation are here by invited from the local reputed firm / agency for the work "Supply and installation of 2 (two) sets Computer with Printer at General Section "as per following specification on emergency basis. Quotationers shall have to produce valid I.T, GST registration certificate and Trade License etc.

The rate shall be quoted in each item inclusive of all taxes if payable. Successful quotationers shall have to make formal agreement on municipal prescribe form on payment of Rs. 100/- and Rs. 5/- before issuing the work order.

The quotation will be received by the undersigned upto 1.00 P.M on 23.12.2020 and will be opened on the same date at 2.00 P.M when the quotationers may remain present.

Sl. No.	Specification	Unit	Required Quantity
1	Supply and installation of Computer with Printer (Intel core i3 – 10100/4GB RAM & ITB HB/Windows-10/MS Office / wifi / Monitor 17inch)	set	2

The under signed reserve the right to accept or cancel any or all quotations without assigning any reason and not bound to accept the lowest rate


Executive Officer
Balurghat Municipality


Date. 16-12-2020

Memo No. 1918 /1(2) /PW - 1

Copy to:-

- 1 The District Magistrate, D. Dinajpur, Balurghat.
- 2 The District Information and Cultural Officer, D. Dinajpur, Balurghat.

For their information and requested for wide publication through their Notice Board.


Executive Officer
Balurghat Municipality

Date. 16-12-2020


Memo No. 1918 /2(10) /PW - 1

Copy to:-

- 1 The Chairperson, Board of Administrators, Balurghat Municipality
- 2 Smt. A.Ghosh, Member, Board of Administrators, Balurghat Municipality
- 3 Sri. S.Chakraborty, Member, Board of Administrators, Balurghat Municipality
- 4 The Finance Officer, Balurghat Municipality
- 5 The Head Cleark incharge, Balurghat Municipality
- 6 The Accountant, Balurghat Miunicipality
- 7 The Cashier, Balurghat Municipality.
- 8 The I.T Specialist / I.T coordinator, Balurghat Municipality, directed to upload the said NIQ in our Official Website
- 9 Receive Section, Balurghat Municipality.

For their information and necessary action.

- 10 Municipal Notice Board for wide publication.


Executive Officer
Balurghat Municipality