

OFFICE OF THE
BALURGHAT MUNICIPALITY



SOVA MAJUMDER SARANI
BALURGHAT : DAKSHIN DINAJPUR

PH. NO : 03522 – 255450 / 255680 / 256930 / 255649 / 256931 / 255655

e-mail – bmpality@gmail.com
website : www.balurghatmunicipality.org

Memo No. 2602/G-8

Date 24.12.2021

NOTICE INVITING QUOTATIONS

Sealed quotations are hereby invited from the local reputed Computer Sellers / Dealers having similar types of credential for the work supplying Printer Cum Scanner for this Municipality as per following specification & quantity. Quotation will be received by the undersigned upto 1PM on 03.01.2022 and will be opened on the same date at 1.30 PM when the quotationers may remain present. Quotations must be accompanied with valid copies of Trade License, PAN, GST and IT. The Agency will be bound to provide 1(One) year warranty.

The undersigned reserves the right to cancel or accept any or all the quotations without assigning any reason.

Sl. No.	Description of items	Quantity
1	Suppling of Printer Cum Scanner (HP Laser MFP 136W) with WIFI	1

M 24.12.21
Finance Officer
Balurghat Municipality

Memo No. 2602 /1(10)/G-8

Date 24.12.2021

Copy forwarded for information and necessary action to : -

1. The Chairperson, Board of Administrators, Balurghat Municipality.
2. The Executive Officer, Balurghat Municipality
3. The Office Superintendent-In-Charge, Balurghat Municipality
4. The Asstt. Head Clerk, Balurghat Municipality.
5. The Accountant, Balurghat Municipality
6. The Cashier-in-Charge, Balurghat Municipality
7. Shri Mrinmoy Das, IT. Support Specialist, Balurghat Municipality
8. Shri Ramkrishna Sikdar, IT. Coordinator, Balurghat Municipality.
9. Shri Dilip Saha, Collecting Sarkar, Balurghat Municipality.
10. Municipal Website www.balurghatmunicipality.org

M 24.12.21
Finance Officer
Balurghat Municipality