



BALURGHAT MUNICIPALITY

OFFICE OF THE

SOVA MAJUMDER SARANI

BALURGHAT : DAKSHIN DINAJPUR

PH. NO : 03522 - 255450 / 255680 / 256930 / 255649 / 256931 / 255655

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website : www.balurghatpurasava.webs.com

Memo No- 1135/HS-20

Date:- 02.07.2024

NOTICE INVITING QUOTATION

Sealed Quotations are hereby invited by the undersigned from the local Automobile workshops/Engineering firm etc towards the Up-grading & Renovating of approximate 43 (forty three) nos of water tanks & 40(forty) nos of two wheeled dustbins engaged under "SWM" head of Sanitary & Conservancy Section of Balurghat Municipality.

Terms and conditions:-

- (a) The quotation must be submitted as per proforma cited below.
- (b) The quotation should be submitted by the quotationer on of his own letter head duly signed him along with the required papers of taxes.
- (c) The quotation should be superscribed with Memo no. Date and the works to be done as mentioned above.
- (d) The quotations should to be submitted along with Copies of updated Trade license, P. Tax, PAN Card, GST, IT returns & Bank Details etc.
- (e) The quotations to be submitted by hand to the receive counter of Balurghat Municipality within 09.07.2024 on working days by 2 P.M and the same will be opened at 3 P.M on the same date where quotationers may remain Present.
- (f) The undersigned will reserve the right to cancel the quotations without assigning any reason and not bound to accept the lowest rate.
- (g) The firm should also provide MSME certificate.


Specifications of the works and required rate:-

Sl No	Specifications	Required Rate (Including all taxes)
1	Tyre, Tubes, Tap, Bearing & othes significant parts which are dismantled to be renovatd & upgraded.	
2	Unique identification of numbering should be displayed four sides of the body of Water tank & dustbin respectively.	
3	Regular maintenances, welding, cleaning & supers superscribed in English "Balurghat Municipality" & in Bengali "Balurghat Pouroasava" on the body of water tank & dustbin should be emphasized.	
Total amount =		


 Executive Officer
 Balurghat Municipality
 Date:- 02.07.2024

Memo no :- 1136/1(3)/HS-20


- Copy to :-
1. The District Magistrate, Dakshin Dinajpur, Balurghat.
 2. The Sub-Divisional officer, Balurghat sadar, Dakshin Dinajpur.
 3. The District Information & Cultural officer, Dakshin Dinajpur, Balurghat.


 Executive officer
 Balurghat Municipality
 Date:- 02.07.2024

Memo No 1136/1(3)/HS-20

Copy forwarded for information to:-

1. The Chairman, Balurghat Municipality.
2. The MCIC.....Balurghat Municipality.
3. The Finance officer, Balurghat Municipality.
4. The Head clerk Balurghat Municipality
5. The Asst. Head Clerk, Balurghat Municipality.
6. The Accountant, Balurghat Municipality.
7. Receive section, Balurghat Municipality.
8. Notice Board, Balurghat Municipality for Display.
9. Sri Mrinmoy Das, IT support specialist / Sri Ramkrisho Sikder, IT cordinator, Balurghat Municipality, He is directed to upload the NIQ on the Municipal website


 Executive officer
 Balurghat Municipality