



OFFICE OF THE BALURGHAT MUNICIPALITY

SOVA MAJUMDER SARANI

BALURGHAT : DAKSHIN DINAJPUR

PH. NO : 03522 - 255450 / 255680 / 256930 / 255649 / 256931 / 255655

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website : www.balurghatpurasava.webs.com

Memo No- 1986 /HS-20

Date:- 28.08.2024

NOTICE INVITING QUOTATION

Sealed Quotations are hereby invited by the undersigned from the local Automobile workshops/Engineering farm etc towards the renovating & upgrading of following works of 06 (six) no. of water tanks engaged at Sanitary & Conservancy section under Balurghat Municipality.

Terms and conditions:-

- (a) The quotation must be submitted as per proforma cited below.
- (b) The quotation should be submitted by the quotationer on of his own letter head duly signed by him along with the required papers of taxes.
- (c) The quotation should be superscripted with Memo no. Date and the works to be done as mentioned above.
- (d) The quotations should be submitted along with Copies of updated Trade license, P, PAN Card, GST & IT return & etc.
- (e) The quotations to be submitted to the receive counter of this office on working days on or before 04.09.2024 by 2 P.M and the same will be opened at 3 P.M on last date where quotationers may remain Present.
- (f) The farm should also provide MSME certificate.
- (g) The undersigned will reserve the right to cancel the quotations without assigning any reason and not bound to accept the lowest rate.

Specification of the works and required rate :-

SI No	Specifications	Required Rate (Including all taxes)
1	Damage portion renovating & up-grading with supply of fitting fixing of necessary tyre (700-19) 02 nos , Rims (700-19) 02 nos & (7-50-16 heavy duty) 03 nos, taps 10 nos. caps 10 nos .with welding of tank stand. Chassis with coloring , polishing & letter writing complete (old tank 01 nos iron & 05 nos .stainless steel)	
Total amount in words =		

[Signature]
Executive Officer
Balurghat Municipality

[Initials]
28/8/24

Date:- 28.08.2024

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Copy forwarded for information with request to kindly arrange for displacing in the notice board to-

1. The District Magistrate, Dakshin Dinajpur, Balurghat.
2. The Sub-Divisional officer , Balurghat sadar, Dakshin Dinajpur.
3. The District Information & Cultural officer, Dakshin Dinajpur, Balurghat.

[Signature]
Executive officer
Balurghat Municipality

[Initials]
28/8/24

Date: 28.08.2024

Memo No 1986/2(9) /HS-20

Copy forwarded for information to:-

1. The Chairman, Balurghat Municipality.
2. The MCICs.....Balurghat Municipality.
3. The Finance officer, Balurghat Municipality.
4. The Head clerk Balurghat Municipality
5. The Asst. Head Clerk, Balurghat Municipality.
6. The Accountant, Balurghat Municipality.
7. Receive section, Balurghat Municipality.
8. Notice Board, Balurghat Municipality for Display.
9. Sri Mrinmoy das, IT Support specialist/ Sri, Ramkrishno skider , IT Coordinator , Balurghat Municipality . He is directed to upload the NIQ on the Municipal website

[Signature]
Executive officer
Balurghat Municipality

[Initials]
28/8/24

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