



OFFICE OF THE BALURGHAT MUNICIPALITY

SOVA MAJUMDER SARANI

BALURGHAT : DAKSHIN DINAJPUR

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website : www.balurghatpurasava.webs.com

Memo No- 2026/G-8

Date:- 30/08/2024

NOTICE INVITING QUOTATION

Sealed Quotations are hereby invited by the undersigned from the local supplier for supplying & installation of Cool water purifier machine providing cool & normal water bearing capacity 80(eighty) lts at the 1st floor for this office. The intending quotationers should quote their rates both in figures and in words.


Terms and conditions:-

- The quotation should be submitted by the quotationer as per following Proforma on his own letter head duly signed by him along with required papers of taxes.
- The quotations should have to be submitted along with Copies of up-dated Trade license, P. Tax, PAN Card, GST, IT return and the credential certificate.
- The quotations are to be submitted at the receive counter of this office on working days on or before 06.09.2024 by 2 P.M and the same will be opened at 3 P.M on 06.09.2024 where quotationers may remain Present.
- The undersigned will reserve the right to cancel the quotations without assigning any reason and not bound to accept the lowest rate.
- The firm should also provide one year warranty, free of cost servicing and should have to rectify the mechanical error of the above cited item.

Specifications of the item along with required rate:-

SL NO	SPECIFICATIONS	QUANTITY	REQUIRED RATE (INCLUDING ALL TAXES)
01	Cool and normal water purifier machine including installation and one year warranty for free of cost servicing, rectification of mechanical error of the machine.	01 (one)	
02	Capacity of the machine should be minimum 80 ltrs.		

Total amount in words=



30/8/24
Executive Officer
Balurghat Municipality

Memo no :- 2026/113 /G-8

Copy to :-

1. The District Magistrate, Dakshin Dinajpur, Balurghat.
2. The Sub-Divisional officer, Balurghat sadar, Dakshin Dinajpur.
3. The District Information & Cultural officer, Dakshin Dinajpur, Balurghat.

Date:- 30/08/2024



30/8/24
Executive officer
Balurghat Municipality

Memo No 2026/209 /G-8

Copy forwarded for information to:-

1. The Chairman, Balurghat Municipality.
2. The MCICs.....Balurghat Municipality.
3. The Finance officer, Balurghat Municipality.
4. The Head clerk Balurghat Municipality
5. The Asst. Head Clerk, Balurghat Municipality.
6. The Accountant, Balurghat Municipality.
7. Receive section, Balurghat Municipality.
8. Notice Board, Balurghat Municipality for Display.
9. Sri Mrinmoy das, IT Support specialist/ Sri, Ramkrishno skider, IT Coordinator, Balurghat Municipality. He is directed to upload the NIQ on the Municipal website

Date:- 30/08/2024


30/8/24
Executive officer
Balurghat Municipality